



CSTARS COMMITTEE MEETING AGENDA

February 9, 2016 8:00 a.m. – 10:30 a.m.

GoToMeeting Only

- **Call to Order** 8:00 – 8:15 a.m.
 - Sheila Reiner – CSTARS Committee Chairperson
- **Old Business** 8:15 – 10:15 a.m.
 - DRIVES and County Governance – Mike Dixon & Tony Anderson
 - Establish DRIVES County Operations Committee
 - Identifying County member to review and approve DRIVES Decision Items and Decision Request
 - Establish DRIVES County Statute Review Committee
 - Identify statutory amendments required to move from CSTARS to DRIVES
 - Propose amendments to the identified statutes
 - County DRIVES Assignments
 - DRIVES staffing model
 - Assignment and roles of County members
 - Financial Advisory Committee
 - Prepare final committee recommendations to address in CSTARS prior to DRIVES
 - Prepare final committee recommendations to address with DRIVES
 - Complete committee final report and recommendation to CSTARS Committee and Department to dissolve the committee
 - DRIVES System Forms, Letters, and Correspondence
 - Establish working group to identify DRIVES requirements for forms, letters, and correspondence
 - Identify forms, letters, and correspondence that is required by:
 - Statute – example Registration Receipt
 - Regulation – example PWD Revocation Notification
 - Operational – example Fleet Declaration Sheets
 - Standardize and recommend forms, letters, and correspondence to be programmed into DRIVES
- **Public Comments, Questions and Statements** 10:15 – 10:30 a.m.
- **Next Meeting Date** – Weds. February 17, 2016 9:30 a.m. at Boards and Commissions Conference Room at DOR – 1881 Pierce St Lakewood, CO 80214 and via GoToMeeting
- **Meeting Adjourned**

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